

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Gateway 1 IT Sourcing Options
Decision-maker	Cabinet Member for Finance, Modernisation & Performance
Earliest date when decision can be taken	29 July 2016
Key decision – Yes/No?	Yes
Date published on forward plan	1 March 2016
Date sent to cabinet member	21 July 2016
Recommendation	<p>1. That the cabinet member for finance, modernisation and performance approves the sourcing and procurement strategy for the council's IT managed services as set out in this report for:</p> <p>a. the procurement to invite tenders for:</p> <ul style="list-style-type: none"> • an Integrator service to be tendered through the Crown Commercial Service framework RM1058 for an initial contract period of 2 years with the option to extend for up to a further 2 years and with an anticipated start date of 1 November 2016. • an IT Hosting service to be tendered through the Crown Commercial Service framework RM1058 for an initial contract period of 3 years with the option to extend for up to 1 further year and with an anticipated start date of 4 January 2017. • a combined Network and Telephony management service to be tendered through the Crown Commercial Service framework RM1045 for an initial contract period of 3 years with the option to extend for up to 1 further year and with an anticipated start date of 4 January 2017. • a combined Service Desk and End User Computing service to be tendered through

	<p>the Crown Commercial Service framework RM1058 for an initial contract period of 3 years with the option to extend for up to 1 further year and with an anticipated start date of 4 January 2017.</p> <ul style="list-style-type: none"> an Application Transformation service to be tendered through the Crown Commercial Service framework RM1058 for a contract period of up to 3 years and with an anticipated start date of 4 January 2017. <p>b. The in-sourcing to the existing IT central service team of the applications support services currently outsourced to Capita.</p>
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ORIGINATING AUTHOR'S DETAILS	
<i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Emma Marinos, Director of Modernise
Report author (Name and job title)	Mark Compton-James, Head of IT
Contact Number	0207 525 1651

PART B
(Cabinet member to complete this section)

DECISION(S)
As set out above

REASONS FOR DECISION
As in report

ALTERNATIVE OPTIONS CONSIDERED
As in report

REPRESENTATIONS RECEIVED
None

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

None

DECLARATION

~~I approve/reject the recommendations set out in the report.*~~

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.......... Dated.....29/7/16.....

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

